**Minutes of Meeting**

**Monday 3rd June 2024, 7.30pm**

**Wetwang Community Hall**

CHAIRMAN: Andrew McCormack

VICE CHAIRMAN: Lewis Clark

COUNCILLORS: Diane Campkin, Charlotte Dixon, Janette Hayes, Katherine Jakeman, Christopher Smith, Brenda Taylor and Frank Wilson

Responsible Finance Officer and Clerk to the Parish Council: Suzanne Taylor ILCA

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| **Public Forum** | There were no members of the public in attendance. |
| **Police** | There was no representation from Humberside Police. Newsletters are circulated via email when received. |
| **69/24** | **Notice of meeting** – it was confirmed notice had been given in accordance with Schedule 12, Paragraph 10 of the Local Government Act 1972. |
| **70/24** | **Apologies** – all Councillors were present at the meeting. |
| **71/24** | **Declarations of interest** – AMc declared an interest in agenda item 15c. |
| **72/24** | **Correspondence**   1. The resignation of Anthony Granville-Fall was received and accepted. The Councillors expressed their thanks for his dedication to Wetwang over the many years he has served on the Parish Council. Clerk to inform ERYC. |
| **73/24** | **Matters Arising**  Newsletter – the new style newsletter has been well received and Councillor Jakeman was thanked for bringing it together. Future editions to state that the newsletter is funded by the Parish Council. |
| **74/24** | **Approval of Minutes** – Resolved. That the minutes of the Parish Council meeting held on Monday 13th May 2024 were approved as a true and accurate record.  Proposer: Smith  Seconded: Dixon  **In favour: All** |
| **75/24** | **Reports from Committees and Representatives**  *Community Hall* – no report received. It was mentioned that the Scarecrow Festival had been extremely busy.  *Wetwang Primary School* – verbal update received from Councillor McCormack; no actions required.  *Other Community Groups:*  *Village Show –* The Village Show will take place on the 27th July 2024  *D-Day Celebrations –* funding was granted from ERYC which was spent on bunting, flags and bedding plants for the pond. The Chairman thanked those who volunteered to hang the bunting, plant the flowers and tidy the war memorial.  *St Nicholas Church* – The bell ropes have been repaired. |
| **76/24** | **Planning Applications**   1. To consider applications for Planning Permission upon which the Parish Council has been consulted:  |  |  |  | | --- | --- | --- | | **Proposal** | **Location** | **Comments** | | **None** |  |  |  1. Gameslack Farm update – a date has been requested for the Community Group meeting. AMc to email Councillor Hammond to request an update. 2. To receive an update on previous applications consulted on:  |  |  |  | | --- | --- | --- | | **Proposal** | **Location** | **Decision** | | [Variation of Condition 23 (Approved Plans) of planning permission 20/03572/STPLF (Erection of 79 no. dwellings with associated works and infrastructure, following the demolition of existing buildings) to allow for changes to layout and design of houses](https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=RB21T6BJLG300&prevPage=inTray)  Ref. No: 22/01467/STVAR | Land South Of Southfield Farmhouse 17 Pulham Lane Wetwang East Riding Of Yorkshire YO25 9XT | Application Approved. | |
| **77/24** | **Parish Council Facilities:**   1. Allotments – plot numbers have been purchased. Clerk to arrange installation. 2. Burial Ground – soil required to top up graves, resolved – Clerk to order and have delivered to site. 3. Playing Field (Station Hill) – no issues. 4. Community Park – no issues. 5. Bus Shelter – noted. Gutters require cleaning. 6. Village Pond – Councillor Dixon updated on the pond project. Clerk to contact Nick Thurlow regarding the fence. AMc to contact Community Payback to discuss railing painting. |
| **78/24** | **Finance –** Resolved.   1. To note pre-approved bank payments and debit card purchases  |  |  |  |  | | --- | --- | --- | --- | | Clerk | Salary | redacted | Standing Order | | HMRC | Tax | redacted | Direct Debit | | Sovereign | Playpark inspection and maintenance | £17.99 | Direct Debit | | Screwfix | Allotment numbers | £73.62 | Debit Card | | ERYC | Commercial Waste | £110.24 | Debit Card | | Elkerlodge Services | Internal Audit | £318.00 | Bank Transfer |  1. To approve the schedule of accounts for payment:  |  |  |  |  | | --- | --- | --- | --- | | DC Groundworks | Pond works (grant received from the Department of Levelling Up) | £13620.00 | Bank Transfer |  1. Resolved. Clerk to purchase replacement laptop and printer using the debit card. 2. The AGAR was agreed and signed as required. 3. To discuss internal audit recommendations and agree actions required 4. Removal of petty cash – resolved. Clerk to administrate. 5. Scribe lite subscription – resolved. Clerk to arrange. 6. Outsource of payroll – resolved. Clerk to arrange   Proposed: Dixon  Seconded: Smith  **In favour: All** |
| **78/24** | **Maintenance of the Village**   1. Street signs – resovlved. Clerk to ask if the Parish Council have permission to clean road signs. 2. Wooden bollard opposite chip shop damaged – resolved. Clerk to report, AMc to provide photograph. 3. Station Hill pump – resolved. AMc sought Council approval to paint, agreed. |
| **80/24** | **Wetwang Active**  All to consider report circulated to be discussed at the July meeting. |
| **81/24** | **Agenda for the next meeting**  Please contact the Clerk with items at least 10 days prior to the meeting.   1. Sub-committees 2. Newsletter |
| **82/24** | **Date of the next meeting** – An ordinary meeting of Wetwang Parish Council will be held on Monday 1st July 2024 at 7.30pm. |
| The meeting closed at 8.31pm. | |
| **Signed:**  **Date:** |  |